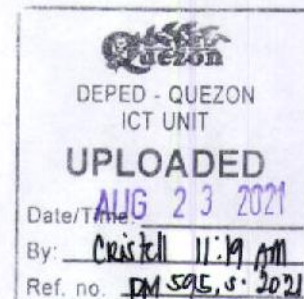




Republic of the Philippines
Department of Education
REGION IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE



20 August 2021

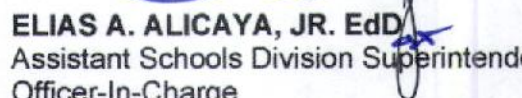
DIVISION MEMORANDUM

DM No. 595, s. 2021

**USE OF DEPED LEARNING MANAGEMENT SYSTEM (LMS) AS THE OFFICIAL
PLATFORM FOR THE SUBMISSION OF PNPKI DIGITAL CERTIFICATE REQUIREMENTS**

To: OIC – Assistant Schools Division Superintendent
Chief Education Supervisors – SGOD & CID
Public Schools District Supervisors
Elementary and Secondary School Heads, OIC & TIC
Division/School Administrative Officers
District/School Elementary and Secondary ICT Coordinators
All Teaching and Non-Teaching Personnel
All Others Concerned

1. Relative to OUA Memo. No. 00-0821-0162 dated August 13, 2021 and OUA Memo. No. 00-0721-0129, this Office through the Information and Communications Technology Service (ICTS) and in partnership with the Bureau of Human Resources and Organizational Development (BHROD), Department of Information and Communications Technology (DICT) and the Commission of Elections (COMELEC) would like to expressed their support in having **at least 90% of teaching and non-teaching personnel** submit their application in Learning Management System (LMS) on or before **September 24, 2021**.
2. All **PNPKI applications submitted through DepEd Learning Management System (LMS)** is due on **August 25, 2021** on which the PNPKI Teams Field Offices will have time to validate and certify before the end of September 2021.
3. In addition, COMELEC will no longer collect PNPKI Application Forms from Electoral Board (EB) and Board of Canvassers (BOC) as well as the DICT application through their Online Registration System (ORS). Information on standardized ID Picture and e-sign is included through this link <https://tinyurl.com/DepEDQuezonPNPKIPresentation>
4. For questions and concerns, please contact Mr. Wilbert B. Porteza, IT Officer via email at sdo.quezon.ict@deped.gov.ph.
5. Immediate dissemination of this Memorandum is earnestly desire


ELIAS A. ALICAYA, JR. EdD
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

ictwbp/08/20/2021

DEPEDQUEZON-TM-SDS-04-009-003



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Republika ng Pilipinas
Kagawaran ng Edukasyon
Tanggapan ng Pangalawang Kalihim

OUA MEMO 00-0821-0162

MEMORANDUM

13 August 2021

For: **Regional Directors and BARMM Education Minister
Schools Division Superintendents
Region and Division IT Officers
Region and Division Personnel Officers
Public School Heads
All Others Concerned**

Subject: **USE OF DEPED LEARNING MANAGEMENT SYSTEM (LMS)
AS THE OFFICIAL PLATFORM FOR THE SUBMISSION OF
PNPKI DIGITAL CERTIFICATE REQUIREMENTS**

The Department of Education (DepEd), through the Information and Communications Technology Service (ICTS) and in partnership with the Bureau of Human Resources and Organizational Development (**BHROD**), Department of Information and Communications Technology (**DICT**) and the Commission on Elections (**COMELEC**) have expressed their support in having at least 90% of DepEd teaching and non-teaching personnel submit their application on or before **September 24, 2021**.

In the meeting last 10 August 2021 between ICTS, DICT and COMELEC, all parties agreed that all PNPKI applications should be coursed through the DepEd Learning Management System (LMS) as the official platform to be used for this undertaking, which is due on **25 August 2021**. The PNPKI Teams in the field offices will have time to validate, certify, and submit the application to PNPKI Cluster Offices before the end of September 2021.

The LMS was chosen for several reasons:

1. The system can be managed by the Regional Information Technology Officer for controlled accessibility to effectively cope with existing network resources.
2. Applicants will be guided with instructional videos on the purpose and the process on how to apply for a PNPKI digital certificate.
3. Submitted applications will be gathered and handled by only a handful of pre-selected DepEd personnel to ensure security of the information.



Office of the Undersecretary for Administration (OUA)

(Administrative Service (AS), Information and Communications Technology Service (ICTS), Disaster Risk Reduction and Management Service (DRMMS), Bureau of Learner Support Services (BLSS), Baguio Teachers Camp (BTC), Central Security & Safety Office (CSSO))

Department of Education, Central Office, Meralco Avenue, Pasig City
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contained therein.

In addition, COMELEC has expressed support that their Office will no longer collect PNPKI Application Forms from Electoral Board (EB) and Board of Canvassers (BOC), inasmuch as DICT will no longer accept application from DepEd through their Online Registration System (ORS). That way, DepEd Central and Field Offices will only have a single platform to monitor.

To reiterate, all DepEd personnel (teaching and non-teaching) intending to serve in the national and local elections of May 2022 are required to submit their application through the DepEd Learning Management System (LMS).

For questions and concerns, please contact Ms. Niña Rica Bernas, Technical Assistant II thru email or chat via MS Teams at **support.pnpki@depd.gov.ph** .

For immediate and appropriate action.


ALAIN DEL B. PASCUA
Undersecretary



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REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF INFORMATION AND
COMMUNICATIONS TECHNOLOGY

18 August 2021

USEC. ALAIN DEL B. PASCUA

Undersecretary for Administration

Department of Education

Meralco Ave., Pasig City

Dear **Undersecretary Pascua**:

Greetings from the Department of Information and Communications Technology (DICT)!

This refers to your letter addressed to Secretary Gregorio B. Honasan II requesting to waive the video call and submission of supporting document requirements for DepEd employees applying for the PNPKI digital certificates.

In this regard, the DICT has approved your request to waive the submission of application requirements and the conduct of online face-to-face verification of DepEd employees, in addition to the members of the Executive and Management Committee and Directors which was approved on 23 March 2021, provided that the applicants will be vetted and certified by DepEd's Human Resource officer or authorized official/personnel in lieu of the DICT validation process per DICT Department Circular No. 6 -- Guidelines on the Application and Issuance of PNPKI Digital Certificates for External Clients during the State of Public Health Emergency. Further, the DepEd Regional Focal Person will be required to send the following to the respective DICT PNPKI Team for immediate processing:

1. Consolidated duly accomplished and signed application forms with ID picture taken within the last six (6) months;
2. Excel Encoding Form for Bulk Applications; and
3. HR Certification attesting that applicants are bonafide DepEd personnel

As for the submission of applications, the PNPKI Team has been constantly referring DepEd applicants to register via the Learning Management System (LMS). All applications submitted via email and through the PNPKI Online Registration System (ORS) portal are automatically rejected.

For clarifications and other concerns regarding PNPKI application, kindly coordinate with the Digital Certificate Division – Cybersecurity Bureau via the email address info.pnpki@dict.gov.ph.

Thank you for your usual support.

Very truly yours,

Digitally signed
by Reyes Jose
Carlos Padicio

JOSE CARLOS P. REYES

Director IV, Cybersecurity Bureau



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Republika ng Pilipinas
Kagawaran ng Edukasyon
Tanggapan ng Pangalawang Kalihim

13 August 2021

GREGORIO B. HONASAN II

Secretary

Department of Information and Communications Technology Service

C.P. Garcia Avenue

Diliman, Quezon City

**REQUEST TO WAIVE THE VIDEO CALL AND
SUBMISSION OF SUPPORTING DOCUMENT REQUIREMENTS FOR
DEPED EMPLOYEES APPLYING FOR THE PNPKI CERTIFICATE**

Dear **Secretary Honasan**:

In earlier talks between the Department of Education (DepEd) and the Department of Information and Communications Technology (DICT) for the PNPKI Digital Certificate application, said offices had an agreement that video calls and submission of identified supporting documentary requirements (*i.e., Video calls for identity verification, presentation of identification cards [IDs], Passport, Birth Certificate, etc.*) will be waived for applicants from DepEd as indicated in a letter sent by this office dated 10 March 2021 (copy attached). However, only members of the Management Committee (MANCOM) were granted such privilege.

On this subject, DepEd is requesting that the same privilege be extended to the rest of DepEd personnel, especially that there is an immediate need of DepEd personnel who will serve in the 2022 National and Local elections.

When granted, the minimum requirements to be submitted by DepEd Regional Focal Person to PNPKI Cluster Offices are as follows:

- Individual duly accomplished PNPKI Application Form with clear ID picture and electronic signature
- Spreadsheet bulk registration Form (bearing the names of the attached application forms mentioned above)
- Certification from Human Resource (HR) Units attesting that the identified applicants are genuine DepEd personnel



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Office of the Undersecretary for Administration (OUA)

[Administrative Service (AS), Information and Communications Technology Service (ICTS), Disaster Risk Reduction and Management Service (DRRMS), Bureau of Learner Support Services (BLSS), Baguio Teachers Camp (BTC), Central Security & Safety Office (CSSO)]

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Email: usec.admin@deped.gov.ph; Facebook/Twitter @depedtayo

Further, we would like to inform DICT that DepEd personnel are required to submit their application through the DepEd Learning Management System (LMS).

For queries and concerns, on the above request, please contact **Ms. Nina Rica Bernas** through **MS Teams** or **email** at **support.pnpki@deped.gov.ph**.

For the Secretary's consideration.

Thank you.


ALAIN DEL B. PASCUA
Undersecretary



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